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(When Filled In)

Approved For Release 1999/09/01 : CIA-RDP78-05551A000200040002-9
TRAVEL VOUCHER

Submit an original and one copy. Submit an additional copy if the originating office desires an audited copy of the voucher returned.

NAME OF PAYEE E. R. Saunders		OFFICIAL DUTY STATION Washington, D. C.	TELEPHONE EXT. 4445
PERIOD COVERED BY THIS VOUCHER		TRAVEL ORDER NUMBER OR AUTHORITY FOR TRAVEL	
FROM 20 October 1958	TO 13 December 1958	HR-2-59	
SUMMARY OF EXPENSES CLAIMED BY TRAVELER		THIS SPACE FOR FINANCE USE ONLY	
PER DIEM	\$ 824.50	VOUCHER NO.	
TRANSPORTATION	1,139.73		
OTHER	11.21		
TOTAL	\$ 1,975.44	TOTAL CLAIMED	\$
LESS ADVANCES AND TICKETS FURNISHED	2,359.73	LESS ADJUSTMENTS:	
BALANCE DUE TRAVELER			
EXCESS ADVANCED TO BE REFUNDED			
(Attach copy of refund receipt)	384.29		
PAYMENT INSTRUCTIONS			
CERTIFICATIONS AND APPROVAL			
I certify that this voucher and any attachments are correct, the expenses were incurred on official business of a confidential nature, payment or credit has not been received; all quarters or meals furnished without charge are stated with appropriate deduction from per diem; and any leave taken has been noted in the itinerary.		AUDITED BY	
		NET APPROVED \$	
		CREDIT TO ADVANCE ACCOUNT \$	
		NET TO PAYEE \$	
DATE	SIGNATURE OF PAYEE	\$ <input checked="" type="checkbox"/> TRAVELER NOTIFIED THIS BALANCE DUE	
APPROVED		CERTIFIED FOR PAYMENT OR CREDIT	
DATE	SIGNATURE OF APPROVING OFFICER	DATE	AUTHORIZED CERTIFYING OFFICER
I CERTIFY FUNDS ARE AVAILABLE.			
OBLIGATION REFERENCE NO. 3	CHARGE ALLOTMENT NO. 9-6300-10-001		
DATE 24 Dec. 1958	SIGNATURE OF AUTHORIZING OFFICER		

25X1A9a

(13-22)	(40-42)	(47-52)	(53-57)	(59-67)	(68-70)	(71-80)	
DESCRIPTION	EXPEND. CODE	ADVANCE ACCT. NO.	GENERAL LEDGER ACCT. NO.	ALLOTMENT LEDGER ACCT. NO.	OBJECTIVE CLASS	DEBIT	CREDIT
JOB NO. BOX NO. FLD NO. DOC. NO. 2 NO CHANGE							
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S 6 REV. 1081.22							
NEXT REV DATE 10 REV DATE 10/10 RENEWAL 11/1 TYPE DOC. 05							
NO. PGS 9 CREATION DATE 09 ORG COMP 09 OPI 38 ORG CLASS S							
REV 0135 REV COORD. AUTH: HR-703							

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FUNDS AND TRANSPORTATION TICKETS ADVANCED TO TRAVELER

[illegible]

TRANSPORTATION AND EXCHANGE ORDERS, BOTH USED AND NOT USED (Attach receipts, stubs, and unused items)

[illegible]

* Show initials of common carrier, name of vessel, class of service used, etc.

TOTAL

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER						
DATE	DESCRIPTION OF EXPENDITURE AND DETAIL OF ITINERARY (Deduct 1/5 from the applicable per diem for each meal and lodging furnished without charge)	AMOUNT CLAIMED				
		PER DIEM	OTHER			
1958	Transportation from home to airport (Reimbursement is claimed for cost of using privately owned automobile which is less than if taxicab had been used)					
20 Oct	Left Washington, D. C., at 1820 via EAL, Flight 470 Arrived LaGuardia Airport 1940 Left LaGuardia Airport @ 1959 via NIA Flight 458 Arrive Idlewild Airport at 2009 1 day @ 6.00				4.00	
20 Oct						
21 Oct						
21 Oct						
22 Oct						
22 Oct						
23 Oct						
23 Oct						
24-28 Oct						
29 Oct						
29-31 Oct						
1 Nov						
	CHECK ONE:	TOTALS	CARRIED FORWARD	168.00	4.35	

USE CONTINUATIC SHEET FORM NO. 22a IF ADDITIONAL SPACE IS REQUIRED

USE CONTINUOUS SHEET FORM NO. 22a IF ADDITIONAL SPACE REQUIRED
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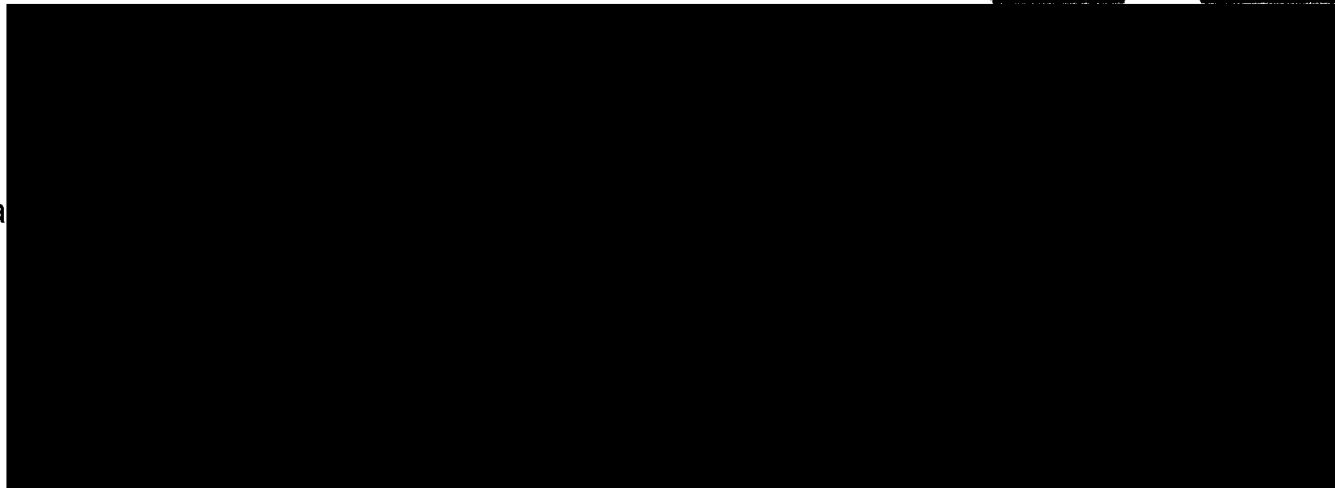
PLEASE PRINT NAME, TITLE, AND ORGANIZATION OF TRAVELER

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Transportation secured by Agency and used:

Form No. Ticket No.



Cost of above transportation.....	\$1,029.73
Berth from Idlewild to [REDACTED] (Form No. 0260-2023368).....	55.00
Berth from [REDACTED] (Form 0260-2023368).....	55.00
	<u>1,139.73</u>

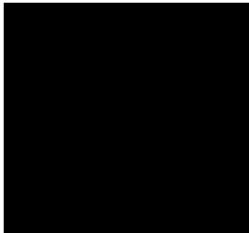
Fee of \$10.00 paid by Chief of Station, [REDACTED] for extra plane fare. 25X1A6a

[Faint, illegible handwritten or stamped text]

STATEMENT OF ADVANCES

Washington, D. C.

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\$600.00 ✓


300.00 11/14/58

100.00 11/28/58

200.00 12/4/58

20.00 12/11/58

\$ 1,220.00

RECEIPT				NUMBER	24263
DATE		THIS WILL ACKNOWLEDGE RECEIPT OF		\$ 384.29	
CHECK (v) APPROPRIATE ACCT. (S)					
<input checked="" type="checkbox"/> Dt. 100.5 01-101			three hundred eighty four		DOLLARS
<input checked="" type="checkbox"/> Ct. 144.1			and 29/100		
Ct. 144.2	FROM	E. R. SANDERS			
Ct. 140.0	FOR	BF-2-59			
Ct. 140.9	OFFICIAL SIGNATURE				
Ct.					25X1A9a

FORM NO. 102 OBSOLETE
1 NOV. 55 PREVIOUS EDITIONS

(33)